

NEWBIGGIN-BY-THE-SEA TOWN COUNCIL

Minutes of a Meeting of the Finance Committee held on Wednesday 13 December 2017 at 7.00 pm at The Bungalow, Woodhorn Road, Newbiggin by the Sea.

PRESENT:

Councillors: S Harrison (Chairperson) M Boon, A Bromwich-Alexandra,
E Hartley, A Thompson

Officer: D Earl – Town Clerk, E Brown – Deputy Town Clerk

Also present: Councillors L Burns and M Cholerton

Public: 4

FC15/17 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Peden.

FC16/17 MINUTES

RESOLVED that: the minutes of the previous meeting held on 08 November 2017 be approved as a true record and signed by the Chairperson.

Cllr Hartley requested a full income and expenditure report be made available at each meeting for transparency purposes. This recommendation was seconded by Cllr Bromwich Alexandra and would be put forward for consideration at the next Town Council meeting.

FC17/17 DISCLOSURE OF INTERESTS

Cllrs Boon and Hartley declared interests as allotment holders and would withdraw from the meeting during the discussion on reviewing the allotment rent.

FC18/17 OVER £250 PAYMENTS

Members considered the updated schedule of payments over £250 which had been circulated and published on the web site.

RESOLVED that: the report be received.

FC19/17 BUDGET EXPENDITURE AND PROJECTIONS

Current payments and projections based on current decisions were considered along with those budgets that were not fully committed at present which would result in a projected underspend.

RESOLVED that: the report be received.

FC20/17 BUDGET PLANNING- DRAFT PROPOSALS

Members had requested that the budget headings be restructured and reallocated to allow for Neighbourhood Planning and a Large Grants scheme as shown in Appendix 1. It was suggested that with the carried forward underspend into balances and an appropriate allocation from reserves, a nil increase in precept was required. Discussion took place regarding the method of achieving service enhancements whether through NCC or employing a dedicated Town Council Operative. Investigations would be carried out to establish the costings, pros and cons of the various scenarios. At this stage it was agreed to recommend the current budget figures as amended in Appendix 1 subject to further consideration at the January meeting prior to setting the Precept.

RECOMMENDED that: the revised budget headings and draft budget set out in Appendix 1 be adopted by the Council.

FC21/19 EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs.

Councillors Boon and Hartley withdrew from the meeting.

FC22/19. NEWBIGGIN ALLOTMENT RENT REVIEW

Having considered the exempt information set out in the report and details of comparable rental rates across the County the Committee was satisfied that in accordance with the rent review terms a revised rental based on £20 per plot would still mean that the local charge was one of the cheapest in the County. It was however recommended to phase in the rent increase over three years based on £10 initially and £15 next year as discussed.

RECOMMENDED that the new rental be implemented as outlined above and confirmed at the January meeting

Signed by the Chairperson:Date:.....

Budget Draft Proposals		
	2017/18 Budget	2018/19 Proposals
MANAGEMENT & SUPPORT		
Employees costs & contributions	57150	67131
Office/Meeting Costs		
Rates; Utilities; Phone; IT & Web site dev & maint	5555	8750
Room Hire; Printing; Stationery; Postage	800	800
Equipment & Furniture	100	200
Insurances	1500	1500
Fees & Charges	5920	6470
Audit; Subscriptions; Newsletters; Bank charges		
Civic & Members Expenses	1350	1350
Civic; Remembrance; Training; Assembly		
ENVIRONMENTAL SERVICES	40760	40760
Local & Enhanced Service Delivery		
Bus Shelters; Seating; Litter Bins; War Memorials		
Play Areas Inspections		
Floral Bedding displays		
Neighbourhood Services Officer and equipment		0
Asset Repairs and Replacements	27500	27500
Bus Shelters; Play Areas; Public Seats; Litter Bins		
Accommodation; Facilities upgrade		
Environmental Projects		
Bay Town & Gateway	15000	10000

Town Improvement Schemes	20000	20000
NEIGHBOURHOOD PLAN	0	6500
RECREATION & LEISURE		
Children's holiday and leisure schemes	14400	14400
AFC Newbiggin Sports Development		12500
Christmas Lighting	16000	16000
GRANTS & SUBSIDIES		
Small Grants scheme (under 300)	6000	6000
Support Schemes		
Newbiggin Nipper service	2530	2580
Larger Grants and support		10000
Special Events Music; Traders; Triathlon	6000	
Youth and adult support schemes	3000	
Community volunteering projects	2500	
OTHER SERVICES		
Project Funding		
Events Leaflet	<u>1000</u>	<u>1200</u>
	<u>227065</u>	<u>253641</u>

INCOME		
Precept 2017/2018	199365	
Precept requirement 2018/19		199365
Contribution from Balances	<u>27700</u>	<u>54276</u>
	<u>227065</u>	<u>253641</u>