



**The Bungalow
Woodhorn Road
Newbiggin by-the-sea
Northumberland NE64 6HG
Tel: 01670 851833
20 July 2017**

To: All Members of Newbiggin by-the-Sea Town Council

Dear Councillor

You are requested to attend a meeting of the **Newbiggin by-the-Sea Town Council** to be held at 7.30 pm at The Bungalow Woodhorn Road on **Wednesday 26 July 2017**.

AGENDA - PART I

1. **Apologies for absence**
2. **Minutes** of the previous meeting held on 12 July 2017.
3. **DECLARATION OF MEMBERS INTERESTS** Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.
4. **Urgent Business (if any)** To consider such other business as, in the opinion of the Chairperson, should, by reason of special circumstances, be considered as a matter of urgency.

PART II

It is expected that matters included in this part of the Agenda will be dealt with in private. Any Reports referred to are enclosed for members and officers only and marked "Not for Publication".

EXCLUSION OF PRESS AND PUBLIC The Committee is invited to consider passing the following resolution: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the Agenda as they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part I of Schedule 12A of the 1972 Act relating to personal financial and business affairs

5. **Staff Establishment**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Dennis Earl', is written over a horizontal line.

Dennis Earl Town Clerk